

KEYNOTE

Ref # Key24/Stock Exchange Let/Sk (53)

September 26, 2024

The Manager
BSE Limited,
Listing Department,
PhirozeJeejeebhoy Towers,
Dalal Street,
Mumbai - 400 001
Scrip Code: 512597

The Manager
National Stock Exchange of India Ltd.
Listing Department,
Exchange Plaza, C-1, Block - G,
BandraKurla Complex, Bandra (East),
Mumbai - 400 051
Symbol: KEYFINSERV

Dear Sir/Madam,

Sub: Proceedings of the 31st AGM pursuant to Regulation 30 read with Part A of Schedule III of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

This is in reference to our letter dated September 3, 2024, wherein we had forwarded Notice of the 31st Annual General Meeting of the Members of the Company to be held on Thursday, September 26, 2024, at 11:00 a.m. by means of Video Conferencing ("VC") / Other Audio-Visual means ("OAVM").

Pursuant to Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015, we wish to inform that the 31st Annual General Meeting of the Members of the Company was held on Thursday, September 26, 2024 at 11:00 a.m. by means of Video Conferencing ("VC") / Other Audio Visual means ("OAVM") and the business(s) mentioned in the Notice dated August 12, 2024 were duly transacted and approved by the members. In this regard, we enclose, summary of proceedings of the 31st AGM pursuant to Regulation 30 read with Part A of Schedule III of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

You are requested to take the same on record.

For **Keynote Financial Services Limited**

Simran Kashela
Company Secretary and Compliance Officer

Encl: a/a

Keynote Financial Services Limited

The Ruby, 9th Floor, Senapati Bapat Marg, Dadar (West), Mumbai 400028
Tel : 91 22 6826 6000 Fax : 91 22 6826 6088 Email : info@keynoteindia.net Website www.keynoteindia.net
CIN - L67120MH1993PLC072407

KEYNOTE

PROCEEDINGS OF THE THIRTY-FIRST ANNUAL GENERAL MEETING ("AGM") OF THE MEMBERS OF THE KEYNOTE FINANCIAL SERVICES LIMITED ("THE COMPANY") HELD ON THURSDAY, 26TH SEPTEMBER 2024, THROUGH VIDEOCONFERENCING ("VC")/ OTHER AUDIO-VISUAL MEANS ("OAVM") AT 11:00 A.M. AND CONCLUDED AT 11:21 A.M.

The 31st Annual General Meeting (AGM) of the Members of Keynote Financial Services Limited was held on Thursday, 26th September 2024 at 11:00 A.M. (IST) through VC / OAVM.

The meeting was held in compliance with the circulars issued by Ministry of Corporate Affairs and Securities and Exchange Board of India as per the applicable provisions of Companies Act, 2013 and Rules made there under.

In Attendance:

| | | |
|---|---|--|
| Mr. Vineet Suchanti | - | Managing Director & CFO |
| Ms. Rinku Suchanti | - | Whole Time Director |
| Mr. Rakesh Choudhari | - | Non-Executive and Non-Independent Director |
| Mr. Shishir Dalal | - | Independent Director |
| Mr. Riaz Thingna | - | Independent Director |
| Mr. Ravindranath Cheerakuzhi Puthan Menon | - | Independent Director |
| Ms. Simran Kashela | - | Company Secretary & Compliance Officer |

Other Representatives:

- Mr. Sudarshan Jha - Partner of M/s SMSR & Co. LLP
(Statutory Auditor)
- Mr. Mukesh Saraswat - Proprietor of M. K. Saraswat & Associates
(Secretarial Auditor & Scrutinizer)

Quorum for the Meeting:

A total of 22 members attended the Annual General Meeting through VC/OAVM. The meeting commenced at 11:00 a.m. (IST) and concluded at 11:21 a.m. (IST).

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Proceedings of the meeting:

Ms. Simran Kashela, Company Secretary & Compliance Officer welcomed the members to the 31st Annual General Meeting of the company. She informed that the meeting is being held in compliance with the circulars issued by Ministry of Corporate Affairs and Securities and Exchange Board of India. She further informed that necessary arrangements have been made with NSDL to provide facility for voting through Remote e-voting, E-voting during the AGM and participation in the AGM through VC / OAVM.

She handed over proceedings of the meeting to Mr. Vineet Suchanti, Chairman of the meeting.

Mr. Vineet Suchanti chaired the meeting. He welcomed the members who were present through VC / OAVM to the Annual General Meeting of the company. After the requisite quorum being present, he called the meeting to order. He introduced the Board members present at the meeting.

He further informed that the Notice of the AGM, the Explanatory Statement, along with Annual Report 2023-2024 including the copies of the Standalone and Consolidated Audited Financial Statement for the year ended March 31, 2024, together with the Boards' and Auditors' Report were circulated electronically (vide email) to the Members within the statutory period. With the permission of the members, Notice convening the Meeting was taken as received and read. The Chairman informed that the Company had provided the members facility to cast their votes electronically (Remote e-voting and voting at the AGM), for all resolutions set forth in the Notice. He informed the Members that the Board has appointed M.K Saraswat & Associates, Practicing Company Secretary as a Scrutinizer for scrutinizing the process of Remote e-voting held prior to AGM and E-voting during the AGM in fair and transparent manner and delivered his speech.

The Chairman invited the members who had registered themselves as speakers to ask questions or express their views. Subsequently, the relevant queries raised by the members were replied by the Chairman, Mr. Vineet Suchanti.

The Chairman thereafter moved on to the following agenda items as per the notice:

| Sr No. | Particulars | Type of Resolution |
|--------|---|---------------------|
| 1. | To receive, consider and adopt the Audited Financial Statements (including Audited Consolidated Financial Statements) for the Financial Year ended 31 st March 2024 together with the Reports of the Board of Directors and Auditor's thereon. | Ordinary Resolution |

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| 2. | To declare dividend for the financial year ended 31 st March, 2024 | Ordinary Resolution |
| 3. | To appoint a Director in place of Ms. Rinku Suchanti, (DIN: 00012903), who retires by rotation and being eligible offers herself for reappointment. | Ordinary Resolution |
| 4. | To approve Material Related Party Transactions of the Company. | Ordinary Resolution |
| 5. | To approve Material Related Party Transactions of the Subsidiaries of the Company | Ordinary Resolution |
| 6. | To approve transactions under Section 185 of the Companies Act, 2013 | Special Resolution |

The Chairman informed that documents / registers as per the regulatory requirement were available for inspection electronically on request of the Members. He further informed that the Venue E-voting process would be closed on conclusion of AGM and results would be declared within 48 hours from the conclusion of the AGM, based on Scrutinizer's Report after taking into consideration the votes cast through Remote e-voting and e-voting during the AGM. The Scrutinizer's Report and Voting results would be displayed on the website of the Company post intimation to the Stock Exchanges.

There being no other agenda item, the Chairman concluded the AGM. He thanked the Members, the Board of Directors, for attending & participating in the AGM.

For **Keynote Financial Services Limited**

Simran Kashela
Company Secretary and Compliance Officer