

Keynote Corporate Services Limited
Material Subsidiary Policy

KEYNOTE CORPORATE SERVICES LIMITED

MATERIAL SUBSIDIARY POLICY

Preamble:

Securities and Exchange Board of India (“SEBI”) through the SEBI (Listing Obligations and disclosure Requirements) Regulations 2015 (Listing Regulations) made it mandatory to all listed companies to formulate a policy for determining “material subsidiaries”

The Board of Directors (the “Board”) of Keynote Corporate Services Limited (the “Company” or “KCSL”), has therefore, adopted the following Policy and procedures with regard to determination of Material Subsidiaries, as defined in this Policy.

1. Objective:

This Policy is framed, in accordance with the requirement of SEBI (Listing Obligations and disclosure Requirements) Regulations 2015 (Listing Regulations) intended to ensure governance of material subsidiary companies.

2. Definitions:

“Consolidated Income or Net worth” means the total income or net worth of the Company and its subsidiaries.

“Material non-listed Indian subsidiary” means a material subsidiary which is incorporated in India and is not listed on the Indian Stock Exchanges.

Material subsidiary includes a subsidiary incorporated outside India.

“Significant transactions or arrangements” shall mean any individual transaction or Arrangement that exceeds or is likely to exceed 10% of the total revenue or total expenses or total assets or total liabilities, as the case may be, of the material unlisted subsidiary for the immediately preceding accounting year.

Words and expressions used in this Policy shall have the same meanings respectively assigned to them in the following acts / agreements / regulations / rules.

1. The Companies Act, 2013 or the rules framed thereon;
2. Listing Agreement with Stock Exchanges;
3. Securities Contracts (Regulation) Act, 1956;
4. SEBI Act, 1992;
5. SEBI (Issue of Capital and Disclosure Requirements) Regulations; 2009
6. SEBI (Substantial Acquisition of Shares and Takeovers), Regulations, 2011;
7. SEBI (Prohibition of Insider Trading) Regulations, 1992.

3. Criteria for determining the Material subsidiaries:

3.1 A subsidiary shall be a Material Subsidiary for the financial year, if any of the following conditions are satisfied:

- a. Investment of the Company in the subsidiary exceeds 20% of its consolidated net worth; or
- b. the subsidiary has generated 20% of the consolidated income of the Company during the financial year.

Net worth or Income, as the case may be, shall be as per the audited balance sheet of the previous financial year.

3.2 The Audit Committee to annually review the list of subsidiaries together with the details of the materiality defined herein, before 30th September of every year.

4. Governance of Material subsidiaries:

- 4.1. Atleast one Independent Director of the Company shall be a director on the Board of the material non-listed Indian subsidiary company (subsidiary company).
- 4.2. The Audit Committee of Board of the Company shall review the financial Statements, in particular, the investments made by the subsidiary company on a quarterly basis.
- 4.3. The minutes of the Board Meetings of the subsidiary company be placed before the Board of the Company in regular intervals.
- 4.4. Board of Directors of the Company, review all the significant transactions and arrangements entered into by the subsidiary company, on a quarterly basis.

- 4.5. The Company, without the prior approval of the members by Special Resolution, shall not:
- a. dispose the shares held in material subsidiaries which would reduce the Company's shareholding (either on its own or together with other subsidiaries) to less than 50%; or
 - b. cease the exercise of control over the material subsidiary; or
 - c. sell, dispose or lease the assets amounting to more than 20% of the assets of the material subsidiary

5. **Amendments:**

This Policy may be amended by the Board at any time and is subject to the (i) provisions of Companies Act, 2013 (the Act 2013) and (ii) further guidelines and enactments by the SEBI, including Listing Agreement.

6. **Disclosures**

The policy shall be uploaded on the Company's website for public information and a web link for the same shall also be provided in the Annual Report of the Company.
